

PARKLEA PUBLIC SCHOOL P&C ASSOCIATION



ROLE OF THE PRESIDENT

The President is elected at the P&C Association's AGM each year.

DUTIES

The President is responsible for:

The successful functioning of the P&C Association.

The attainment of the P&C Association's objectives.

Ensuring that the P&C Association takes part in decision making processes in the school.

Fostering fair participation of all members and ensuring that all new members are made feel welcome.

Supporting volunteers.

Consistent adherence to the constitution.

Acting as the P&C Association's spokesperson when public statements or actions are needed.

Setting up lines of communication with the Principal.

Being a signatory on the associations bank accounts.

Chairing meetings (see Fact sheet 10, Chairing meetings), but in the absence of the President, one of the Vice-Presidents will chair the meeting.

VOTING

The President is entitled to the same voting rights as any member. However a President, when in the chair, often abstains from voting in order to preserve the impartiality of the position.

The person chairing the meeting does not have a casting vote in the event of a tied vote. In the event of a tied vote, the motion should be lost.

SUB COMMITTEES

The President is automatically a member of ALL P&C sub-committees.

The President should be informed of all sub-committee meetings and decisions.

An experienced President gives opportunities to the vice-presidents to develop their skills in chairing meetings. Federation recommends that a vice-president be delegated to chair part of a meeting. The training process could also include delegating the responsibility of sub-committee leadership to vice-presidents. The president also has important responsibilities outside meetings and is looked to as a leader of the parent community.