

PARKLEA PUBLIC SCHOOL FUNDRAISING COMMITTEE

What is a Fundraising Committee ?

A Fundraising committee is responsible for organising and supporting Fundraising events at Parklea Public School.

The workload of the Committee should be shared amongst a team.

To be eligible to join the Fundraising Committee you must be a financial member of the Parklea Public School P&C Association.

Responsibilities checklist:

1. Attend Fundraising committee meetings, held once a term, or as required (Minutes to be taken by the committee and provided to the P&C Secretary)
2. Be able to volunteer time to time with planned events. (children welcome with most events)
3. Encourage volunteer involvement in a supportive environment.
4. Ensure a healthy and safe work environment.
5. Support, encourage and acknowledge the efforts of voluntary staff.
6. Foster support for the Fundraising Committee within the school community.
7. Produce a yearly Fundraising event planner, in consultation with the community, School and Fundraising Committee Coordinator.
8. Assist the Fundraising Committee Coordinator where necessary to ensure that this great service can continue to be provided to our community.
9. Have fun!

